

ZRA Committee Member of the Year Award

The ZRA Board of Directors has established the Committee Member of the Year Award to recognize active and contributing members at this level of association leadership. Members receiving this award shall have made notable contributions towards the achievement of the goals and objectives, approved by the membership and directed by the Board, through their participation, work ethic and leadership.

Eligibility

1. Must be a ZRA member in good standing at the time of nomination.
2. Nominees may be a committee member, Chairman or Vice-Chairman.
3. If serving on committees under more than one of the three core categories, a member can only be nominated for one award.
4. Must be nominated by at least three Professional category members who are currently members of one or more ZRA committees and who are members in good standing at the time of nomination.

Award Criteria

1. Must have demonstrated active participation and involvement in ZRA committee (s) through a combination of activities that have contributed to the group meeting its stated goals and objectives including but not limited to: assuming leadership positions; volunteering to assist in projects; running meetings; conducting surveys; preparing reports and/or conducting presentations, writing professional papers.
2. Must demonstrate an ability to work and motivate individuals and groups of members to achieve desired results, achieve cooperation among committee members through demonstrated leadership, and represent ZRA at the highest level of professionalism.

Call for Nominations

1. A Call for Nominations will be posted to the ZRA website by the Board of Directors, with a notice to the listserv, by August 1.

Nomination Procedure

Nominations must list:

1. The nominee's name, place of employment and years of registrar experience.
2. The name and place of employment of each person making the nomination.
3. Nominations must describe the accomplishments of the nominee which meet the criteria for the award.
4. Nominations must be transmitted to the ZRA President by September 1st of each year.

Selection Procedure

The Committee Member of the Year awards will be presented annually to one member representing each of the three categories of committees (Governance, Membership Services and Training, Standards and Professional Development).

Nominations will be submitted to the ZRA President. Final awards will be approved by a majority vote of the entire Board of Directors.

Award Notification

The ZRA President shall notify recipients prior to the presentation of the award at the Annual Conference. The employers of recipients will receive a letter from the ZRA President indicating that their employee will receive an award at the Annual Conference.

Presentation of the Award

Awards will be presented during the Recognition Ceremony at the Annual Conference. The Committee Member of the Year Award consists of an appropriate plaque, and as a courtesy, the ZRA President will send letters of acknowledgement to be announced in the publications of other professional associations to which award recipients belong.

Board Approved January 28, 2008; Revised March 25, 2008